

Junior Maintenance Contract Manager

Responsibilities:

- **Contract Planning and Management:** Assist in developing detailed maintenance contract plans and support the coordination and management of all phases of tunnel and traffic light maintenance contracts, including inspections, repairs, rehabilitation, and upgrades.
- **Team Coordination:** Support the coordination of maintenance technicians and contractors to ensure smooth execution of maintenance tasks with minimal disruption to tunnel and traffic light services.
- **Technical Support:** Provide technical support for maintenance activities, ensuring all repairs meet best practices and engineering standards, and assist in conducting technical assessments of tunnel and traffic light systems to identify equipment requiring upgrade or rehabilitation.
- **Risk Management and Safety Compliance:** Assist in identifying risks and developing mitigation strategies while ensuring compliance with safety standards and local regulations.
- **Quality Control and Assurance:** Support the implementation of quality control processes to ensure the durability and reliability of completed repairs and upgrades.
- **Documentation and Reporting:** Maintain comprehensive contract documentation and assist in preparing reports on maintenance activities, tunnel and traffic light conditions, and any issues encountered during the contract.

Qualifications:

- **Education:** A degree in Electrical Engineering, Energy and Power Systems Engineering, or Electronics and Telecommunications Engineering is required.
- **Experience:** Recent graduates or candidates with up to 2/3 years of experience in technical maintenance contract management are welcome to apply.

Additional Skills:

- **Leadership Potential:** Willingness to develop leadership skills to motivate, manage, and mentor teams, ensuring productivity and high-quality results.
- **Problem-Solving:** Ability to think critically and solve technical and logistical problems that arise during tunnel and traffic light maintenance.

Contractor Management: Willingness to learn how to manage contractors, including vendor selection, contract negotiations, and quality control of subcontracted work.

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